



Minutes of the Alde Valley ARC Meeting

Date of meeting	1 st March, 2017	
Venue	Werneth Academy via conference call	
Members present	Richard Bassett Mary McKeeman	Independent Chair Chief Operating Officer
	Via conference call: Jeremy Rowe Mike Wilson Linda Bamford	Regional Executive Principal Principal Director of Secondary
Apologies	None	
Absent	N/A	
In attendance	John Addison – Clerk	

The meeting met its quorum

Areas of challenge during discussions indicated in bold text.

Agenda Item	Welcome & apologies
Discussion	RB welcomed those present. There were no apologies.

Agenda Item	Declaration of interests
Discussion	None were declared.

Agenda Item	Minutes of the last meeting
Discussion	The minutes of the meeting held on 11 th January 2017 were accepted as a correct record.
Decision	Accepted

Agenda Item	Matters arising
Discussion	Are dealt with as agenda items

Agenda Item	Data
Discussion	Update on details on finance qualification from PiXL: <ul style="list-style-type: none"> - MW advised that ECDL was to be included in the Yr10 syllabus so the requirement for PiXL was no longer an issue.

Agenda Item 6	Staffing		
Discussion	<p>Update on staff absence:</p> <ul style="list-style-type: none"> - MW advised that the Academy lost 34.6 days to teacher sickness in January 2017 no figures were available for February. <p>MM sought clarification on whether the Academy had insurance to cover staff sickness and what costs had been incurred in utilising supply staff.</p> <p>MW advised that no insurance was held to cover staff sickness as it was too expensive.</p>		
Action	What:	Who:	By when:
	February 2017 sickness figures are to be provided to RB.	MW	ASAP
	Report on the cost of supply staff during 2016 and the current year.	MW	Next ARC meeting
	Report on options on actions to reduce staff sickness	MW	Next ARC meeting

Agenda Item	KITS
Discussion	JR advised that 6 meetings had been scheduled in Birmingham to address the requirement to have regular KITS meetings.

Agenda Item	Estates
Discussion	MW advised that they had received confirmation of £500k via local donations which had been spent on various tarmacking schemes, window replacement and carpet replacement.

Agenda Item	Issues raised at RIG Meeting		
Discussion	<p><u>Yr 7 numbers</u></p> <p>RB sought clarification of Yr7 numbers for the 2017 intake.</p> <p>It was advised that there were 76 first choice places requested although they were confident that the academy would pick up more students from nearby oversubscribed schools.</p>		
Action	What:	Who:	By when:
	Advertise the schools excellent results in all forms of media and advise that places were available at the Academy.	MW	ASAP
Discussion	<p><u>6th Form</u></p> <p>RB asked for an update on possible 6th form provision.</p> <p>JR advised that they had discussed with Suffolk New College.</p> <p><u>Attendance</u></p> <p>Attendance was currently at 95.4%, this had been affected by a flu virus before half term.</p> <p>RB directed the academy to closely monitor the falling Yr9 figures.</p> <p><u>Fixed term exclusions</u></p> <p>Since September 2016 there have been 3 fixed term exclusions and no permanent</p>		

	exclusions. RB congratulated the Academy on this.		
Action	What: Improvement targets were to be set, utilising current data to improve TLA RI figures.	Who: MW	By when: Next ARC meeting
Discussion	<u>RIG document</u> RB stated that the RIG document needs to be streamlined so that it concentrates on impact rather than actions		

Agenda Item	Pupil Premium		
Discussion	<p>MM sought information on whether the gap was narrowing or widening in relation to attainment and attendance of Pupil Premium children as against the remaining cohort.</p> <p>The following was advised:</p> <p>Attendance: whole school 95.4% PP 94.1%</p> <p>Attainment: English/maths combined NPP 40% PP 40%</p> <p>Progress 8 NPP -0.1% PP -0.41%</p> <p>RB challenged English 5+ and maths 5+ which showed PP children were outperforming NPP children in Maths by 16% but were underperforming in English by -12.9%</p> <p>MW advised that the top line figures would be revised in the near future</p> <p>RB wanted sight of this before the next ARC meeting</p> <p>MM asked whether there was any information in relation to PP groups across the Academy for higher attaining PP pupils</p>		
Action	What: Report on top, middle and lower performing PP pupils across the whole school in comparison with peers groups	Who: MW	By when: Next ARC meeting

Agenda Item	Newsletters		
Discussion	RB commented that the Academy newsletters were really good and more should be produced and circulated to a wider audience.		

Agenda Item	SEF		
Discussion	RB commented that he liked the format.		
Action	What: Best formats should be used across the trust schools	Who: JR	By when: ASAP