

## Minutes of the Alde Valley Academy ARC Meeting

<b>Date of meeting</b>	11 <sup>th</sup> January 2017	
<b>Venue</b>	Fowey River Academy via Conference Call	
<b>Members present</b>	Richard Bassett (RB) Mike Wilson (MW) Jeremy Rowe (JR)	Independent Chair Academy Principal Executive Principal
<b>Apologies</b>	Mary McKeeman – Director of School Improvement	
<b>Absent</b>	N/A	
<b>In attendance</b>	Sarah Jones (SJ) – Clerk	

### The meeting met its quorum

#### Areas of challenge during discussions indicated in bold text.

<b>Agenda Item</b>	<b>Welcome &amp; apologies</b>
<b>Discussion</b>	RB welcomed those present. There were apologies from MM. RB summarised the Terms of Reference of the Accountability, Review & Challenge (ARC) Group, and how its primary functions are to monitor the performance of Alde Valley Academy and to provide both practical support and rigorous challenge to each academy's leadership team so as to achieve rapid school improvement.

<b>Agenda Item</b>	<b>Declaration of interests</b>
<b>Discussion</b>	None were advised

<b>Agenda Item</b>	<b>Minutes of the last meeting</b>
<b>Discussion</b>	Group discussed previous minutes from ARC meeting held 9 <sup>th</sup> November 2016 – attendees agreed they were not fit for purpose and did not record accurately the challenge and accountability discussed.
<b>Decision</b>	They were not modified. Future minutes need to accurately record all challenge and accountability areas discussed in detail, and need to be confirmed as accurate and distributed to attendees within 10 working days.

<b>Agenda Item</b>	<b>Matters Arising</b>
<b>Discussion</b>	Are included as agenda items

<b>Agenda Item</b>	<b>ARC Paperwork</b>
<b>Discussion</b>	RB advised he had not received the relevant documents (SEF's, RIG's etc.) in enough time prior to the meeting, therefore he would read them retrospectively. RB advised

	for future meetings these must be sent five working days prior to the scheduled meeting. MW had sent the documents by the agreed dates.		
<b>Action</b>	<b>What:</b>	<b>Who:</b>	<b>By when:</b>
	All required paperwork must be agreed, published and circulated at the latest five working days prior to the meeting.	MW to send to SJ to forward to ARC members	All future meetings
	RB to read SEF and feedback to MW	RB	Before next ARC

<b>Agenda Item</b>	<b>Targets</b>		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>Discussed outcomes for disadvantaged pupils – RB advised progress did not reflect predicted outcomes. MW explained that this was because outcomes were not being predicted at the higher grades due to unknown grade boundaries.</li> <li>Yr11 – 22 disadvantaged</li> <li>Attainment data – English, the focus was on literature now moved to language</li> <li>Math &amp; English combined 58% based on FFT5, MW stated that contextual FFT was 43%</li> <li>P8 prediction overall = -0.58 from DD 2</li> <li>Disadvantaged P8 = -0.9,</li> <li>MW would ideally like to achieve 0. RB advised there is work to be done in order to achieve this</li> <li>Discussed ECDL – 5 Year 11 pupils remaining to take this, group discussed similar finance qualification. JR to confirm details.</li> <li>Basics 5-9: <ul style="list-style-type: none"> <li>English &amp; maths – 43</li> <li>Disadvantaged – 40.9</li> <li>Non-disadvantaged – 43.9</li> </ul> </li> <li>Gender gap – traditional split – staff are aware and ensure they focus on QFT</li> <li>Discussed PPE's – could be a poor diagnostic, AVA are working to new spec, depends on grade boundaries</li> <li>Discussed marking – currently 1 teacher internally marks each subject – issue with external marking due to different qualifications (exam boards AQA, Edexcel etc.)</li> <li>The main issue is with progress, not attainment</li> <li>Separate focus on yr7-9 pupils</li> <li>RB do all pupils access P8 measures – yes including 3 on alternative provision</li> <li>Discussed Science, yr11 core and additional at 58% - ok. Humanities strong. Issue with languages – all pupils will pass but only small number taking languages (23/79)</li> <li>Next data drop in 3 weeks – will have better understanding of figures before next ARC meeting</li> <li>2017/18 – 72 first choice preference, MW hopeful for 75/76, LA predicted 70</li> <li>AVA currently working hard to recruit in local primary schools, reputation is improving. New school recently opened, impacting on pupil numbers. Discussed current numbers &amp; cost of new school. No local primaries to link with and become an 'all through' school.</li> <li>Discussed 6<sup>th</sup> form provision – tactically under sold, working closely with a college in Suffolk &amp; BTT to create a sustainable FE provision at AVA</li> <li>Progress measures are slightly low</li> </ul>		
<b>Action</b>	<b>What:</b>	<b>Who:</b>	<b>By when:</b>

	<ul style="list-style-type: none"> <li>JR to clarify details of finance qualification at next PiXI</li> </ul>	JR	Next PiXI
	<ul style="list-style-type: none"> <li>Accurate figures needed before next ARC</li> </ul>	MW	Next ARC 1 March 2017

<b>Agenda Item</b>	<b>Attendance</b>
<b>Discussion</b>	<ul style="list-style-type: none"> <li>96.1% - improvement on last year. SEND – yr10 – 6 pupils, 1 non-attender for health reasons</li> <li>Attendance year to date has increased in all groups apart from yr8. RB have the same cohorts gone up? Yes, discussed, agreed this is positive</li> </ul>

<b>Agenda Item</b>	<b>Behaviour</b>
<b>Discussion</b>	<ul style="list-style-type: none"> <li>Three fixed term exclusion – 2 pupils who now have provision in place with LA. No permanent exclusions</li> <li>MW stated the academy now focuses on low level disruption and rewards</li> </ul>

<b>Agenda Item</b>	<b>Safeguarding</b>
<b>Discussion</b>	No issues

<b>Agenda Item</b>	<b>Drive Team</b>		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>Terms of Reference to be agreed with team, meeting due with student council</li> <li>RB advised simple plan of action is required for 2017/18, summary information only. MW to link to pupil recruitment</li> </ul>		
<b>Action</b>	<b>What:</b>	<b>Who:</b>	<b>By when:</b>
	<ul style="list-style-type: none"> <li>MW to complete Drive Team plan of action</li> </ul>	MW	Next ARC 1 March 2017

<b>Agenda Item</b>	<b>AOB</b>		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>RB, do BTT &amp; ALAT secondary heads communicate &amp; share best practice regularly? Possibly informally, JR to set up regular keep in touch (KIT) meetings with all</li> <li>Need to look at aspirational SEF to share with heads</li> <li>MW advised work is being done on the estate – gates &amp; tarmac etc. Need to sell AVA to community but physical aspect is not good. Meeting arranged with Jon Keegan (Estates Director), Simon Evans (Project Manager) and MW</li> <li>Currently outstanding BIDs for tarmac work, boiler, fire exits, window re-fits</li> <li>Discussed applying for DfE grant</li> <li>AVA require support from BTT to restructure IT, need upgrading but not a priority</li> </ul>		
<b>Action</b>	<b>What:</b>	<b>Who:</b>	<b>By when:</b>
	<ul style="list-style-type: none"> <li>JR to set up regular KIT's, SJ to support</li> </ul>	JR & SJ	ASAP
	<ul style="list-style-type: none"> <li>Outstanding BIDs follow up with Trust</li> </ul>	Trust / JK	ASAP
	<ul style="list-style-type: none"> <li>BTT support to restructure IT</li> </ul>	Trust / JK	Easter