ALDE VALLEY ACADEMY
aldevalleyacademy.org.uk

CHECKLIST

Parents' evening preparation checklist

- [ ] Confirm your appointment times and add them to your calendar
- [ ] Ask your child which subjects they find hardest and whether any teacher has mentioned a concern
- [ ] Review recent reports or test scores if the school shares them online
- [ ] Write down two or three questions for each teacher
- [ ] Decide whether your child will attend and prepare them for what to expect
- [ ] Bring a notebook or phone to record key points from each appointment
- [ ] Build in extra time to park and find the right room
- [ ] Follow up with your child within a day or two to discuss what you heard